

Kendal Lads & Girls Club

Hire Charges

3 sessions available: 9am – 12 noon; 12.30pm – 5.30pm; 6pm – 10pm

Price per session: £20 per area (Gym & Games Room) (Kitchen & Chill Room)
(Training Room)

Parking: Limited parking to the side of the Lads & Girls Club
Pay & Display (9am – 6pm) along the riverside on Beezon Fields.

Refreshment making facilities available but Tea & Coffee not supplied.

Cancellations

Provisional Bookings may be made but they will only be held for 2 weeks. There will be no charge made if a provisional booking is cancelled within that time.

Rooms can be cancelled initially by telephone but need to be followed by confirmation in writing by letter, fax or E-Mail.

Cancellation charges for room hire

Less than 2 working days notice or failure to inform us of cancellation Full charges apply

Cancellation of block bookings.... Need one months notice

Directions

From the A591 (Crook Roundabout) take the Kendal North junction onto A5284 signposted Kendal. Turn left onto A6 signposted Shap, go through 2 sets of lights, after the bridge take first left turning onto Beezon Fields. Lads & Girls Club is the first building on the left.

Post Code LA9 6BD

Booking Conditions

Management and Administration

The premises are managed by KL&GC Centre Manager, who can be contacted on 01539 739406 or ianparr@youngcumbria.org.uk

Payment should be made within 14 days of receiving the invoice. Cheques are to be made payable to 'Kendal Lads & Girls Club' and sent to Ian Parr, Centre Manager, Kendal Lads & Girls Club, Beezon Fields, Kendal LA9 6BD.

Security of the Premises

'Kendal Lads & Girls Club' cannot be responsible for any loss sustained by those hiring the premises. Please ensure that you take sensible precautions regarding your belongings.

On leaving the premises please switch off all lights and appliances, close doors and check the security of the building.

Fire Risk Assessment

Any portable electrical appliances or equipment brought into the club must be PAT tested before being used on the premises.

All escape routes and fire exits must be kept free from obstructions at all times.

A competent person in the group must be made aware of fire safety and evacuation procedures and must also make the group aware before starting the session.

Safeguarding Children & Young People

‘Kendal Lads & Girls Club’ has adopted a policy designed to safeguard the interest of both children and young people and those supervising them when using the premises. In accepting the booking terms you are confirming that your organisation has also adopted the relevant policies.

Health & Safety at Work

We try to ensure that all our equipment is in good and safe working order but we do rely on those who use our premises to notify us of any defects and would be obliged if you would assist us by notifying the Centre Manager of any faults.

No Alcohol & No Smoking Policy

No alcohol is permitted on the premises (unless approved by the Centre Manager)

No Smoking in any area of the building or grounds.

Toilets and Snack Bar etc

We endeavour to keep the toilet and kitchen area's clean and your assistance in maintaining them is sought by advising us of any problems you may encounter. **Please leave the building tidy and place all rubbish in the bin.**

First Aid

The First Aid Box is situated in the cupboard, under the sink, in the Kitchen.

Telephone

There is no pay telephone on the premises but the nearest is located at the Bus Station, Black Hall Road, Kendal.

Induction Completed by (block capitals)

Date.....

Signature